

Coombe Secondary Schools Academy Trust Sixth Form Admission Policy 2018-2019

General information.

Criteria for entry into Year 12 for Coombe 6th Form Admissions in 2018

The Governors will offer a maximum of 210 places on the CGS site and 100 on the CBS site for the year commencing September 2018

Priority for Sixth Form places will be given to internal students in the current Coombe Schools (CGS/CBS) Year 11 who meet the admission criteria and additional external students will be admitted until Year 12 meets its capacity. There will be a maximum number of 50 places offered to external candidates.

Students are only eligible to study at Coombe Sixth Form if they are on a full-time course. A full-time course comprises a minimum of three AS or A level courses or equivalent. Full details of these will be published annually on the school's website and in the sixth-form prospectus and applicants should contact the school for information. The application process and deadline dates will also be published on the website and in the prospectus.

Places will be offered depending on the following criteria:

1. Assessment of predicted GCSE grades, other appropriate grades and information based on professional judgement of staff at CGS/CBS and the professional judgement of staff at the candidate's current school, to determine which applicants are most likely to best satisfy the admission criteria.
2. The demand for places in each of the subject areas the candidate chooses to study.
3. Meeting the minimum course requirements for the intended courses. If the intended course is full but there are still vacancies on other courses, after considering all internal applicants, students may be offered an alternative course.
4. If a course is deemed to be full, the decision as to which students will be offered a place on that course will be made on the basis of the academic qualifications that the student currently holds.

Where there are more eligible external candidates who meet the entry criteria set out in 1 to 4 above, than available places, after taking into account any eligible children who have a Statement of SEN which names the school, priority will be given to eligible applicants in the following order:

- I. Looked After Children i.e. children who are looked after by a public authority and are in public care, and previously looked after children** who were adopted, or subject to a residence order, or special guardianship order, immediately following having been looked after. Applications made under this criterion must be accompanied by details of circumstance and professionally supported evidence (e.g. from a social worker);
- II. Any remaining places will be offered to children who live nearest to the school, as measured by a straight line from the home address to the nearest school gate. All distances will be measured using Kingston School Admissions computerised Geographical Information System.

Waiting List

Any applicants who meet the above criteria and who cannot be offered a place can request to add their name on the waiting list which will be held in criteria order until the end of September in the year of entry.

Use of a final tie-breaker

For applicants from the same block of flats, or who live the same distance from the school, random selection by the drawing of lots is used as a final tie-breaker. This process will be overseen by someone independent of the school.

Right of Appeal

Any applicant who has been refused a place at the school has the right of appeal under Section 94 of the School Standards and Framework Act 1998. Appeals should be made, in writing, to the Clerk to the Governing Body at the school address, within 20 school days from the date of notification that the application was unsuccessful.